

**LABOR AND EMPLOYMENT LAW SECTION  
EXECUTIVE COMMITTEE MEETING**

**Saturday, January 24, 2004**

**Fairmont Miramar Hotel  
Santa Monica, California**

**EXECUTIVE COMMITTEE MEETING AGENDA**

**Continental Breakfast: 9:00 – 9:30 a.m.**

**Working Lunch: 12:00 noon – 1:00 p.m.**

**Meeting: 9:30 a.m. – 1:00 p.m.**

1. Meeting Called to Order (Paetkau)
2. Approval of October 2003 Minutes (Jaramilla)
3. Reports
  - A. Bar Coordinator (Bernard)
  - B. Board Liaison (Bernard)
  - C. Treasurer/Budget (Clopton)
    - (1) Annual Meeting Revenue and Expenses (Raglen and Skogen)
4. Standing Committees Activity Reports
  - A. Section Programs/Annual Conference (Skogen/Perez)
  - B. Section Programs/Rural Outreach (Spencer)
  - C. SEI Programs (Clopton/Perez)
  - D. Law School Writing Competition (Cheng)
  - E. Legislation (Byrdsong)
  - F. Diversity Outreach and Membership (Jaramilla/Tobias)
  - G. Public Sector (Barsook)
  - H. Law Review (Fassler)
  - I. Section WEB page (Horowitz)
  - J. MCLE Articles (Clopton)
  - K. Public Sector/Matthew Bender Book (Spencer)
    - (1) Editing publication (Vendrillo)
  - L. Council of Section Chairs (Paetkau/Rouder)
  - M. Jury Instructions (Horowitz)
5. Ad Hoc Committees
  - A. Non-Profits (Rouder/Roberts)
    - (1) Training seminar

- B. Trial Symposium with Litigation Section (Avila)
- 6. Lunch
- 7. Old Business
  - A. Transit Labor Relations Guide (Vendrillo)
  - B. Employment Law Pamphlet (Spencer)
- 8. New Business
  - A. 2004 Dates/Locations (Bernard/Raglen)
    - (1) 4/2/03 – Hilton Pasadena
    - (2) 7/9-7/11/04 – Tahoe
    - (3) Annual Program? Dates and place
  - B. Possible seminar with International Law Section?
  - C. Projects with other Sections? E.g., IP, Tax, Workers' Compensation
- 9. Adjournment